For safety, and for the care and enjoyment of our buildings and in order to comply with local and State requirements, students are asked to read, appreciate and follow these regulations below. In cases of uncertainty or when exceptions may seem necessary, please consult with dormitory faculty members who may refer you to the Dean of Students.

Given our current circumstances, we ask that students please bring as little as possible. The expectation is that a boarding student will maintain a clean and spacious room. **Please focus on essentials and limit yourself to as few items as possible.** In the event that students need to head home unexpectedly or relocate on campus, this will be easiest with fewer belongings. *All students living on campus should expect to pack their room and take all of their belongings with them when we break in November. There will be no on campus storage.*

**The following items are prohibited from student rooms and dormitory living:**

- High intensity lamps, such as halogen lamps.
- Non-school supplied furniture.
- Furniture and tapestries labeled with anything other than Technical Bulletin 117-2013. Technical Bulletin 117 items are not acceptable (see example of tag compliance at the end of this document). Torn furniture is not acceptable.
- Any open flame (cigarettes, matches, lighters, candles, incense, etc.).
- Cooking and heating devices, air conditioners, space heaters, gaming systems*, and monitors larger than 24 inches.
- Pets of any kind, including fish or living creatures contained in an aquarium or similar container.
- The use of alcoholic drink containers or drug-related imagery to decorate rooms.

**Further Safety, Decoration and Room Considerations:**

- Wires, including those of holiday lights, may not pass through windows or run across walkways inside or outside of the dorm. Extension wires should rest on the floor and not be placed under rugs.
- Sprinkler pipes, lighting fixtures, and electrical outlets must be kept completely free of attachments and 18” of clear space must be maintained in and around all sprinkler heads and sprinkler piping.
- **Nothing may be attached to the ceiling (tapestries, decorations, etc.).**
- All doors leading to staircases must be kept closed. Do not prop them open with bricks, fasteners, rope, fire extinguishers, etc.
- Hallways, staircases, aisles, doors from rooms, interconnecting loft-room doors, etc. must be free from obstruction. All room doors must open 90 degrees.
- Furniture to be arranged so 36” wide egress path is maintained from the dorm room.
- Furniture must not block window openings.
- Furniture must not block heating elements/radiators.
- Fire extinguishers must be left where mounted. They should not be discharged except in an emergency. If a fire extinguisher is discharged, please report it to your dormitory faculty member.
- Smoke detectors must remain active at all times. Do not disable smoke detectors for any reason.
- Beds may only be lofted if the furniture is intended for that purpose or by permission of a dormitory faculty member.

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- The use of thumb tacks, nails, scotch tape or any kind of adhesive or glue almost inevitably leads to damage to paint, plaster, and wood and is for this reason prohibited. No holes may be made, and no hooks, nails or screws may be driven into any surfaces. The only exceptions are as follows:
  a. Thumb tacks (but not larger tacks or nails) may be used on the top of picture moldings in all dormitories. Additionally, tacks may be used on walls of dorms with barn siding. Molding hooks and other materials for facilitating wall hangings may be obtained at the school store.
  b. In Merriman Dormitory (upstairs only), masking tape may be used on the laminated walls.
- Window screens must be left in windows and not be removed for any reason.

**Furniture and Decoration Regulations**

Per the North Andover Fire Department and state regulations, the following regulations must be followed for all room decorations:

- Wall decorations inclusive of bulletin boards, paper/posters, and fabrics cannot exceed 20% of the total wall surface per NFPA 701.
- Fabric wall hangings to be labeled in accordance with Test Method 1 or Test Method 2 of NFPA 701. Unlabelled fabric wall hangings are prohibited.


This is an example of the tag that is necessary to be on furnishings that meet the standard.

*Only seniors are permitted to have gaming systems in their rooms. Gaming systems are allowed in dorm common rooms.*