



BROOKS SCHOOL POSITION DESCRIPTION

Position Title: History Teacher

Position Type: Part Time (Parental Leave)

Reports to: History Department Chair

Benefits Eligible: No

Start Date: April 1, 2024

SUMMARY DESCRIPTION:

Brooks School seeks a dynamic, enthusiastic and creative History Teacher for spring 2024.

The mission of Brooks School is to provide the most meaningful educational experience our students will have in their lives. We strive to be a place where a diverse group of faculty and staff want to learn, grow, and do their best work to support all aspects of a Brooks student's life, both in and out of the classroom. At Brooks, we recruit, employ, train, compensate and promote regardless of race, religion, color, national origin, sex, disability, age, veteran status and other protected statuses. Our school thrives because of our faculty and staff's hard work, initiative, dedication and compassion.

The ideal candidate will have flexibility and willingness to teach in Modern World and United States history courses, with AP experience in the latter preferred. This parental leave position will include teaching four sections. We are especially interested in candidates who are skilled in culturally responsive educational practices and who are committed to fostering a sense of inclusion and belonging.

ESSENTIAL FUNCTIONS AND KEY OBJECTIVES:

The successful candidate will have the following skills and abilities:

- Demonstrate a growth mindset in considering current pedagogical best practices and an understanding of adolescent development.
- Use technology as a vehicle to enhance instruction and student learning.
- Apply engaging and innovative student-centered teaching practices that adjust to

- meet varying student needs.
- Communicate regularly and work collaboratively with members of the department teaching the same courses to ensure curricular consistency.
 - Implement best learning practices and a classroom curriculum centered on anti-racism and social justice.
 - Practice patience, empathy, and a sense of humor with adolescents, while setting appropriate boundaries.
 - Be self-directed with a strong work ethic.
 - Communicate necessary information regularly to students, colleagues, and parents regarding student progress and achievement.

RESPONSIBILITIES:

- Teaching four sections of History:
 - 2 sections of AP United States History
 - 2 sections of Modern World History (with an East Asian focus)
- Attend weekly history department meetings
- Provide timely grading of assessments and thorough comments written at various grading periods throughout the parental leave.

EDUCATION:

- Bachelor's degree required; Master's degree preferred
- 3+ years teaching preferred
- Education or experience related to Modern East Asian history and/or AP United States history preferred

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Duties are normally performed in an indoor environment. The noise level in the work environment is usually moderate.

PHYSICAL DEMANDS:

- Occasional lifting, bending and climbing stairs
- Frequent talking, listening, walking, sitting and standing
- Ability to perform multiple concurrent tasks and functions in a fast-paced working environment

TRAVEL:

This role does not require travel.

APPLICATION AND POSITION INFORMATION:

Brooks School believes that realizing a mission aimed at providing the most meaningful educational experience its students will have in their lives requires intentional work to build and foster diversity, equity, and inclusion for all members of our predominantly residential school. As such, we seek a diverse candidate pool that includes those who are traditionally underrepresented and less familiar with boarding school life.

All interested candidates should submit the following materials by email with attachments to Assistant Head of School Ms. Nina Hanlon (nhanlon@brooksschool.org) by January 26, 2024:

- Cover letter expressing why you are interested in Brooks and this opportunity
- A current resume
- Three professional references (including a current supervisor) and contact information; references will not be contacted without your permission.

EEO STATEMENT:

The school will make any offer of employment contingent upon a candidate being authorized to work in the United States, and successfully completing criminal offender record (CORI) and sexual offender record (SORI) background checks.

Brooks School does not discriminate on the basis of race, gender, color, sexual orientation, disability or religion in the administration of its educational policies, admission policies, employment policies, financial aid and loan programs, athletic programs and other school administered programs and activities.

This job description in no way states or implies that these are the only duties to be performed by this employee. The employee will be required to follow any other instructions and to perform any other related duties as assigned by the supervisor or appropriate administrator. Brooks School reserves the right to update, revise or change this job description and related duties at any time.