BROOKS SCHOOL
POSITION DESCRIPTION

Position Title: Head Coach, Varsity Girls Ice Hockey

Classification: Non-Exempt

Position Type: Part time

Benefits Eligible: No

Reports to: Director of Athletics

Start Date: September 1, 2024

SUMMARY DESCRIPTION:

Brooks School provides a co-educational, college preparatory program for 350 boarding and day students in grades 9 through 12. Located in North Andover, MA, Brooks offers both a challenging academic curriculum, and an exceptional athletic program in a close-knit community.

Brooks School is currently seeking a Head Girls’ Ice Hockey coach responsible for the overall operation of the team.

There are possible full-time positions available for coaches qualified to teach English, math, or who can support the work of our Learning Center.

PRIMARY RESPONSIBILITIES:

- Direct the training, conditioning, and performance of the girls’ varsity ice hockey program Monday through Saturday during the season (late November through early March).
- Lead and supervise the varsity assistant coaches and collaborate with coaches of lower teams on topics of technique, training plans and player placement, and development throughout the season.
- Foster among the participants and spectators an appreciation for the values of athletics, a desire to perform at the highest level, an attitude of good sportsmanship, and a sense of pride in self, team and school community.
- Attend all ISL and NEPSAC girls’ ice hockey coaches’ association meetings.
• Work together with the athletic department in the development of the team schedule, budget and coaching needs of the girls’ ice hockey program.
• Assist in the college placement process for student athletes.
• Attract student-athletes and families who value community and challenge, and who will make positive contributions to the school.
• Possess and maintain a coaching philosophy that is in accordance with the mission of Brooks School.

REQUIRED KNOWLEDGE, SKILLS, AND EXPERIENCE:

• Coaching at college, high school varsity, or high school aged club level for 3+ years.
• A strong commitment to the student-athlete concept.
• Strong technical and tactical understanding of ice hockey.
• Energetic self-starter in addressing all details of leading a competitive high school program.
• Ability to communicate effectively both orally and in writing.
• A valid driver’s license and ability (or readiness to learn) to drive school vehicles.
• Pass a background check and other references, as needed.

APPLICATION AND POSITION INFORMATION:

Brooks School believes that realizing a mission aimed at “providing the most meaningful educational experience its students will have in their lives” requires intentional work to build and foster diversity, equity, and inclusion for all members of our predominantly residential school. As such, we seek a diverse candidate pool that includes those who are traditionally underrepresented and less familiar with boarding school life.

Interested candidates should send a cover letter, resume and list of references to Director of Athletics Andrea Heinze to athletics@brooksschool.org.

EEO STATEMENT:

Brooks School does not discriminate on the basis of race, gender, color, sexual orientation, disability or religion in the administration of its educational policies, admission policies, employment policies, financial aid and loan programs, athletic programs and other school administered programs and activities.